

MINUTES OF TITTABAWASSEE TOWNSHIP

REGULAR BOARD MEETING

December 8, 2015 - 6:30 P.M.

**TOWNSHIP OFFICE 145 S. SECOND STREET
FREELAND, MICHIGAN**

1. Regular meeting called to order at 6:30 p.m. by Rick Hayes, Supervisor.
2. Opening - Pledge of Allegiance.
3. Members Present: Tracy Reimus, Tom Metiva, Wayne King, Carl Neuenfeldt, Robert DuCharme, Rick Hayes **Roll Call**

Members Absent: Paul Vasold

Staff: Michael Underwood **Staff**

Guests: Kim Reiss, Mary Vasold, Alan Mann, Duane Wilson **Guests**
4. None. **Public Comment**
5. Moved by Neuenfeldt seconded by King to approve the agenda as presented. **Approval of Agenda**

Motion Carried
6. Moved by Reimus, seconded by Neuenfeldt to approve the minutes of November 10, 2015 regular Board meeting. **Approval of Regular Meeting Minutes**
7. Moved by DuCharme, seconded by Metiva to pay bills with checks# 45550 through #45627. **Approval of Checks**
8. **Reports**
 - A. **Committee Reports**
 1. No Report. **Planning Commission**
 2. No Report. **Other Committees**
 3. No November Meeting. **DDA**
 4. Minutes in Packet. Installed a new fence at Township Park. **Park Committee**
 - B. **Officers of the Township**
 1. No Report. **Supervisor**
 2. No Report. **Clerk**
 3. Winter Tax bills have been mailed. **Treasurer**

4. No Report.

Trustees

C. Department Reports

1. Written report included in Board packet. Introduced new Code Enforcer Kim Reis; he will start on January 4th.

Manager

2. Written report included in Board packet.

Police Department

3. Written report included in Board packet. Calls are way up this year.

Fire Department

4. Written Report included in Board packet.

DPW

9. **Unfinished Business** – None

10. **New Business**

A. Moved by DuCharme, seconded by Metiva to approve the 2016 Board Meeting Schedule with a meeting time of 5:30 p.m.

Approved 2016 Board Meeting Schedule

Vote: Yeas – 6 Nays – 0 Absent – 1

Motion Carried

B. Moved by Neuenfeldt, seconded by King to approve the 2016 Committee List.

Approved 2016 Committee List

Vote: Yeas – 6 Nays – 0 Absent – 1

Motion Carried

C. Moved by Neuenfeldt, seconded by Metiva to approve the 2016 Fee Schedule.

Approved 2016 Fee Schedule

Vote: Yeas – 6 Nays – 0 Absent – 1

Motion Carried

D. Moved by Reimus, seconded by Metiva to approve the 2016-17 Budget Calendar.

Approve 2016-17 Budget Calendar

Vote: Yeas – 6 Nays – 0 Absent – 1

Motion Carried

E. Moved by DuCharme, seconded by Reimus to approve Resolution R-15-24 adoption of 401 (a) Defined Contribution Plan.

Approve Resolution R-15-24 Adoption of 401 (a) Defined Contribution Plan.

Roll Call Vote:

Yeas – Neuenfeldt, King, Metiva, Reimus, DuCharme, Hayes
Nays - None

Absent - Vasold

Motion Carried

F. Moved by Metiva, seconded by Reimus to approve the following recommendations from the Personnel Committee:

1. Consider approval of Teamsters Labor Contract.
2. Consider approval of Fraternal Order of Police Labor Contract.
3. Consider approval of the Code Enforcer Contract.
4. Consider approval of the Assessor Contract.
5. Consider approval of the Building Inspector Contract.
6. Consider approval of the DPW Director Contract.
7. Consider approval of the Police Chief Contract.
8. Consider approval of the Fiscal Services Director Contract.
9. Consider approval of the Non-Union Office Professional Compensation and Part-time Employee Adjustments.
10. Consider approval of revised Personnel Policy.

Approve 9 Employee Contracts And Revised Personnel Policy As Recommended By The Personal Committee.

11. None.

Other Business

12. Resident Duane Wilson inquired as to the status of enacting a number of dogs a resident can have ordinance. Manager explained something will be in writing by March 2016.

Extended Public Comment

13. Meeting adjourned at 6:47 p.m.

Adjournment

Robert DuCharme, Clerk